

Nordstrom Canada

Merch EFT payment setup form for electronic payments to a bank in Canada

Select your preferred payment currency: USD <input type="checkbox"/> CAD <input type="checkbox"/>	PO's and invoicing should be in the same currency as your preferred payment currency.
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Company Name	_____
Tax Registration Number (required for setup)	_____
*Payment Address Line 1	_____
Payment Address Line 2	_____
City, Province, Postal Code	_____
Contact Person	_____
Contact Phone Number	_____
Contact Email Address	_____
To setup Email Remit, please provide email address. Only one address can be setup.	

*If you have multiple payment addresses, please complete this form for each location.

By completing and signing this form you authorize Nordstrom to make electronic payments to the bank account listed below. Invoices received after setup will be paid electronically and invoices received prior to setup will continue to be paid via check. In the event you should update your bank information, electronic payments will cease and you will revert back to check payments. Completion of our EFT Payment Change Form with your new banking information will be required before electronic payments can be reinstated. Notice of change in your banking information must be given at least 5 business days in advance to avoid delay of payments.

Financial Institution Name in Canada	_____
Financial Institution Code (3 digits)	_____
Bank Transit Number (5 digits)	_____
Name on Bank Account	_____
Bank Account Number	_____

IMPORTANT: EFTs are processed on Thursdays with a payment disbursement date for the following Wednesday (6 day float), excluding bank holidays. Payment terms are still calculated based on Receipt of Goods (ROG) date as per the PO Terms & Conditions. By completing and signing this form, you agree to these terms. Authorized signatory to sign below.

Authorized by		Title	
Email address		Phone	
Signature		Date	

OPTIONAL - EDI 820 Payment Remittance Advice Setup

To establish EDI 820, Nordstrom requires full implementation of all standard documents including but not limited to 850 PO, 810 Invoice, 856 ASN, and 832 UPC, with GXS our third party enabler. Payment remittance detail will be sent under the EDI ID of 01/007942915. Nordstrom Merch Info Compliance can help initiate implementation of 820 by providing you a sample file for setup or you can test the 820 document with GXS. If you have not setup an EDI with Nordstrom, please work with Nordstrom Supplier Compliance to review your implementation options. They can be reached at nordsupcmplnc@nordstrom.com or at 1.877.444.1313, option 2.

If you wish not to activate EDI 820 at this time, initial here _____

If you wish to activate EDI 820 to your existing EDI ID for 850 PO transmissions, initial here _____

Vendor or Factor Pay-to Name	
Vendor or Factor Pay-to Number	
Vendor or Factor Email Address	
EDI Qualifier	
EDI ID	
VAN Name	

Complete, sign, and mail to:	Nordstrom Canada AP Supplier Desk PO Box 91176, Seattle, WA 98111-9276 USA
Or email:	apsupplierintl@nordstrom.com
Or fax:	206-233-6331
Questions? email us at apsupplierintl@nordstrom.com or call us @ 206-233-6330	